

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 10, 2021

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:02 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Ray, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cramer motioned, seconded by Cabral, to approve the minutes as presented. Motion passed unanimously.

PUBLIC COMMENTS

None

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:07 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

DISCUSSION AND POSSIBLE ACTION REGARDING LEVY ADMINISTRATION SERVICES 5-YEAR AGREEMENT WITH SCI CONSULTING GROUP

Cabral motioned, seconded by Maffei, to accept 5-year agreement for levy administration services.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2020

For the quarter ended December 31, 2020, the District earned \$902 dollars in interest for the monies held with the County of Napa. No action required.

REVIEW AND DISCUSSION OF QUARTER ENDED DECEMBER 31, 2020 STATEMENT OF REVENUES AND EXPENSES

No action taken.

APPROVE PAYMENT OF BILLS FOR JANUARY 2021

Ray motioned, seconded by Cabral to approve the bills as paid in January 2021. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW CORRESPONDENCE

The District received notice of Public Agency Retirement Services (PARS) audited financial statement receiving satisfactory reporting.

PRESENTATION - Ira Summer, Chief Public Finance Officer, GovInvest Inc.

Ira Summer reviewed PowerPoint slides of regarding GovInvest software and reviewed several possible financial scenarios of future debt. No action taken.

Ira Summer joined the meeting at 7:36p

REVIEW AND TAKE ACTION ON DISTRICT'S AUDIT AND MANAGEMENT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2020

Cramer motioned, seconded by Maffei to accept the District's financial audit and management report as reported by Brown Armstrong Accountancy Corporation. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION TO CREATE A FINANCE AD HOC COMMITTEE TO ADDRESS THE DISTRICT'S ANNUAL BUDGET AND ACTUARIAL REPORTING

Maffei motioned, seconded by Cabral to create a finance ad hoc committee consisting of board members Christopher Ray and Brian Cramer; Shelby Valentine is an alternate. Motion passed unanimously.

REVIEW AND DISCUSSION OF CALPERS CERBT OTHER POST EMPLOYMENT BENEFITS TRUST ACCOUNT

No action taken.

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2020

- District earned \$4,627 in interest for the monies held with the County of Napa.
 - CalPERS CERBT account earned \$257,410 for the quarter ending December 31, 2020.
 - Public Agency Retirement Services account earned \$45,535 for the quarter ended December 31, 2020.
- No action required.

REVIEW AND DISCUSSION OF QUARTER ENDED DECEMBER 31, 2020 STATEMENT OF REVENUES AND EXPENSES

No action taken.

DISCUSS TRUSTEE ITEMS

-Member Valentine reported that the plans to create a 44 acre "water feature" are still going forward in Calistoga.

MANAGER'S REPORT

- District Manager expects a slew of draft senate and assembly bills next month
- The District Manager has been invited by Dr. Karl Malamud-Roam of Vector Control Consultants to participate in the environmental evaluation of the mosquito management program for the State of Massachusetts. The project is still in an RFP process.

APPROVE PAYMENT OF BILLS FOR JANUARY 2021

Cabral motioned, seconded by Maffei to approve the bills as paid in January 2021. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cramer motioned, seconded by Ray to adjourn the meeting at 8:47 p.m. Motion passed unanimously.