

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
MAY 10, 2023

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:16 p.m. at the District Office at 15 Melvin Road, American Canyon, California

Members Present: Cabral, Cramer, Gorman, Maffei, Ray, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board
Guests Present: Ira Summer, Senior Consultant Public Finance, GovInvest

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cramer to approve the April 12, 2023 minutes as presented. Members Ray and Gorman abstained. Motion passed unanimously.

PUBLIC COMMENTS None.

INTRODUCTION

Patrick Gorman, City of Napa representative, introduced himself noting his current employment with AT&T and that he has been a Napa resident for over 20 years. He is pleased to be of service to the community.

PRESENTATIONS

Ira Summer, Senior Consultant Public Finance with GovInvest reviewed the District's current Pension and OPEB financial status and forecasted the District's status during a dynamic financial climate.

REVIEW CORRESPONDENCE None.

REVIEW AND TAKE ACTION ON 2023/2024 DRAFT REVENUE BUDGET

Cabral motioned, seconded by Ray, to approve the District's Draft Revenue Budget as presented.

Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2023/2024 DRAFT EXPENSE BUDGET

Cramer motioned, seconded by Ray, to approve the District's Draft Expense Budget as presented.

Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 8:18 p.m.

Members Present: Cabral, Cramer, Gorman, Maffei, Ray, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

REVIEW AND ADOPT RESOLUTION NO. 116 INTENTION TO LEVY ANNUAL ASSESSMENT, PRELIMINARILY APPROVE THE ENGINEER’S REPORT AND PROVIDE NOTICE OF A PUBLIC HEARING

Cabral motioned, seconded by Ray to adopt Resolution No. 116 Intention to Levy Annual Assessment, Preliminarily Approve the Engineer’s Report and Provide Notice of a Public Hearing.

Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2023/2024 DRAFT REVENUE BUDGET

Maffei motioned, seconded by Cramer, to approve the District’s Draft Revenue Budget as presented.

Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2023/2024 DRAFT EXPENSE BUDGET

Cramer motioned, seconded by Maffei, to approve the District’s Draft Expense Budget as presented.

Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

QUARTERLY INVESTMENT REPORT FOR MARCH 31, 2023

District earned \$3,931 in interest for the monies held with the County of Napa.

No action required.

REVIEW 3RD QUARTER STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE BILLS AS PAID IN APRIL 2023

Ray motioned, seconded by Cabral to approve the bills as paid in April 2023. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES.

DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET ADJUSTMENT FOR PAYDOWN OF PENSION LIABILITY WITH CALPERS AND/OR PAYMENT TO PENSION RESERVE ACCOUNT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)

No action taken; agenda item tabled to next regular meeting.

QUARTERLY INVESTMENT REPORT FOR MARCH 31, 2023

- District earned \$5,159 in interest for the monies held with the County of Napa.

- Public Agency Retirement Services account earned \$94,157 in interest.

- CalPERS CERBT account earned \$177,614 in interest

- VCJPA Member Contingency Fund earned \$27,653 in interest

No action required.

REVIEW 3RD QUARTER STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

DISCUSS TRUSTEE ITEMS

-Member Ray stated that Steve Rodgers has retired as Town Manager, the Town has appointed the Public Works Director as Interim Town Manager.

-Member Maffei participated in the City of Napa’s Home & Garden Show, along with other District staff including the Manager. Member Maffei noted a significant decrease in foot traffic this year.

DISCUSS TRUSTEE ITEMS *continued*

-President Valentine read the article in the Calistoga Tribune written on the District and wanted to commend Wesley Maffei, District Manager, for his exceptional work. President Valentine expressed disappointment that as the representative for the City of Calistoga she was not contacted for the article.

MANAGER'S REPORT

- The District completed 40 service calls for the month of April.
- Wesley Maffei is awaiting further participant details for the Master Melitology Program being held this summer in Oregon. Updates to follow when available.

APPROVE BILLS AS PAID IN APRIL 2023

Maffei motioned, seconded by Ray to approve the bills as paid in April 2023. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Cabral, to adjourn the meeting at 9:33 p.m. Motion passed unanimously.