

MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
**DECEMBER 11, 2019**

President Valentine called the Special Meeting of the Board of Trustees to order at 8:03 p.m. at the District Office at 15 Melvin Road, American Canyon, California

**Members Present:** Cabral, Cramer, Maffei, Ray, Valentine

**Members Excused:** Carbone

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ADOPTION OF AGENDA

Cramer motioned, seconded by Ray, to adopt the agenda as amended. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Maffei, to adopt the minutes as presented. Motion passed unanimously.

ELECTION OF OFFICERS FOR 2020

Cabral motioned, seconded by Ray to elect the following officers for 2020:

President: Shelby Valentine

Acting President: Frank Cabral

Secretary: Brian Cramer

Acting Secretary: Charles Carbone

Motion passed unanimously.

APPROVE BOARD MEETING SCHEDULE FOR 2020

Cramer motioned, seconded by Ray to approve the 2020 board meeting calendar with the following correction: January meeting should be **January 8, 2020**.

Motion passed unanimously.

PUBLIC COMMENTS

None.

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case

RECONVENE TO OPEN SESSION

Closed session held. No reportable action.

REVIEW CORRESPONDENCE

None.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 8:59 p.m.

**Members Present:** Cabral, Cramer, Maffei, Ray, Valentine

**Members Excused:** Carbone

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ELECTION OF OFFICERS FOR 2019

Cabral motioned, seconded by Ray to elect the following officers for 2020:

President: Shelby Valentine                      Acting President: Frank Cabral  
Secretary: Brian Cramer                      Acting Secretary: Charles Carbone  
Motion passed unanimously.

APPROVE BOARD MEETING SCHEDULE FOR 2020

Maffei motioned, seconded by Cramer to approve the 2020 board meeting calendar with the following correction: January meeting should be **January 8, 2020**.  
Motion passed unanimously.

APPROVE PAYMENT OF BILLS FOR NOVEMBER 2019

Cabral motioned, seconded by Maffei, to approve the bills as paid in November 2019. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

REVIEW AND TAKE ACTION ON THE COOPERATIVE AGREEMENT BETWEEN THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES

Maffei motioned, seconded by Cramer to approve the Cooperative Agreement for the District. Motion passed unanimously.

VCJPA QUARTERLY INVESTMENT REPORT FOR SEPTEMBER 30, 2019

The VCJPA Member Contingency Fund earned interest of \$9,841 for the quarter ended September 30, 2019. No action required.

DISCUSS TRUSTEE ITEMS

- The Council for the Town of Yountville re-appointed Member Ray to the District Board of Trustees for a 2-year term expiring on December 31, 2021.
- Member Maffei scheduled a district presentation to the American Canyon City Council for March 2020.

MANAGER’S REPORT

- The District completed 15 service calls.
- District manager reviewed Assembly Bill 1788 which limits rodenticide availability and use; updates to follow.
- Wes Maffei, District Manager, and Karl Malud-Roam of Vector Control Consultants, continues to work on “white paper” for mosquito control and have amassed over 3500 references.
- The district manager is currently working with Clarke to create an *Aedes aegypti* awareness program which includes but is not limited to presentations, brochures, public service announcements and doorhangers.
- The district manager will be attending the AMCA conference in March 2020 to be held in Oregon.

APPROVE PAYMENT OF BILLS FOR NOVEMBER 2019

Ray motioned, seconded by Cabral, to approve the bills as paid in November 2019. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Cramer to adjourn the meeting at 9:18 p.m. Motion passed unanimously.