

MINUTES OF THE BOARD OF TRUSTEES OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND
NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT

NOVEMBER 8, 2023

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

Members Present: Cabral, Cramer, Gorman, Maffei, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board
Guests Present: Dr. Karl Malamud-Roam, Principal, Vector Control Consultants

ADOPTION OF AGENDA

Cramer motioned, seconded by Gorman, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Maffei, to approve the minutes of the October 11, 2023, regular meeting with the following correction:

- *Napa County Mosquito & Disease Control District: Agenda Item 1: President Valentine called meeting to order.*

Motion passed unanimously.

PUBLIC COMMENTS None.

PRESENTATION

- Karl Malamud-Roam, Ph.D. of Vector Control Consultants provided update on species for PEIR document update; expects to complete that portion shortly. Will begin work on both Supplemental and Addendum. Work has taken longer than expected to complete but no extra monies or contract changes will be requested.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by Acting President Cabral at 7:04 p.m.

Members Present: Cabral, Cramer, Gorman, Maffei, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR 1ST QUARTER ENDED SEPTEMBER 30, 2023

For the quarter ended September 30, 2023, the District earned \$9,618 in interest for the monies held with the County of Napa. No action required.

REVIEW QUARTERLY STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE BILLS AS PAID FOR OCTOBER 2023

Cabral motioned, seconded by Cramer, to approve the bills as paid. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

DISCUSSION AND POSSIBLE ACTION TO INCREASE VECTOR CONTROL TECHNICIAN FIELD STAFFING

Cramer motioned, seconded by Cabral, to create an additional Vector Control Field Technician position to be filled at District Managers discretion. Motion passed unanimously.

QUARTERLY INVESTMENT REPORT FOR 1ST QUARTER ENDED SEPTEMBER 30, 2023

- District earned \$13,265 in interest for the monies held with the County of Napa.
- Public Agency Retirement Services account earned negative interest of \$88,439.
- CalPERS CERBT account earned negative interest of \$204,666.
- VCJPA Member Contingency Fund earned negative interest of -\$3,335.

No action required.

REVIEW QUARTERLY STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

DISCUSS TRUSTEE ITEMS

- The District will have in-person 2-hour AB1825 training prior to December board meeting, at 5:45pm on December 13, 2023.
- AB1825 training will begin at 5:45pm; Special December board meeting will be 8:00pm.
- Member Maffei has reapplied with the City of American Canyon for her seat on the Board of Trustees.

MANAGER'S REPORT

- The District completed 25 service calls for the month of October 2023.
- District manager expects February 2024 to be a busy month for the state assembly.
- Chris Ray has been deemed ineligible by the Town of Yountville to further represent its seat on the board of trustees. The position will remain vacant until a new representative has been appointed.

APPROVE BILLS AS PAID FOR OCTOBER 2023

Maffei motioned, seconded by Gorman to approve the bills as paid. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Gorman to adjourn the meeting at 8:48 p.m. Motion passed unanimously.