

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
APRIL 14, 2021

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Ray motioned, seconded by Maffei, to approve the minutes as presented. Motion passed unanimously.

PUBLIC COMMENTS

None

REVIEW CORRESPONDENCE

None.

REPORT FROM ADHOC FINANCE COMMITTEE

- Napa County Mosquito and Disease Control District Benefit Assessment
Ad hoc committee members; Brian Cramer, Chris Ray and Wesley Maffei, presented and discussed several potential financial situations in regard to increasing or not the District's current benefit assessment. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING COMPENSATION AND BENEFIT PACKAGE FOR ALL DISTRICT EMPLOYEES

- Member Ray and Member Cramer reporting
Board appointed facilitators Members Ray and Cramer recommended a two-year agreement (fiscal years 2021/22 & 2022/23) with a 2% COLA and the possibility of an additional ½ percent COLA on fiscal year 22/23 should the accumulated average of health/dental/life benefit expense be less than 9%, adding the last Monday in March as a paid District holiday in observance of Cesar Chavez Day, continue all other benefits as in previous agreement including no increase to boot allowance.

Cabral motioned, seconded by Maffei to accept recommendations as presented by Members Ray and Cramer. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:43 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

DISCUSSION AND POSSIBLE ACTION REGARDING FY21/22 BENEFIT ASSESSMENT RATE

Cramer motioned, seconded by Cabral to increase current benefit assessment rate to \$23.38.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2021/2022 PRELIMINARY REVENUE BUDGET

Cabral motioned, seconded by Cabral, to approve the District's Preliminary Revenue Budget as presented.

Ayes: Cabral, Cramer, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2021/2022 PRELIMINARY EXPENSE BUDGET

Ray motioned, seconded by Cabral, to approve the District's Preliminary Expense Budget as presented.

Ayes: Cabral, Cramer, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

APPROVE PAYMENT OF BILLS

Ray motioned, seconded by Maffei, to approve the bills as paid in March 2021. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW AND TAKE ACTION ON 2021/2022 PRELIMINARY REVENUE BUDGET

Maffei motioned, seconded by Cabral, to approve the District's Preliminary Revenue Budget as presented.

Ayes: Cabral, Cramer, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON 2021/2022 PRELIMINARY EXPENSE BUDGET

Ray motioned, seconded by Cabral, to approve the District's Preliminary Expense Budget as presented.

Ayes: Cabral, Cramer, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT WITH BROWN ARMSTRONG AND ASSOCIATES FOR FINANCIAL AUDIT SERVICES

Cramer motioned, seconded by Cabral, to approve the District's contract with Brown Armstrong and Associates for external financial auditing services.

Ayes: Cabral, Cramer, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-

DISCUSS TRUSTEE ITEMS

None.

MANAGER'S REPORT

- The District completed 6 service calls for the month of March. District staff is performing preemptive treatments of known problematic mosquito producing sites.
- The District Manager and Dr. Karl Malamud-Roam of Vector Control Consultants continue to work on the list of species for Napa County. CDFW has recently updated its list of species of concern. This is being assessed by Dr. Karl Malamud-Roam for incorporation into Napa County list of species of concern.

APPROVE PAYMENT OF BILLS

Ray motioned, seconded by Maffei to approve the bills as paid in January 2021. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Ray to adjourn the meeting at 8:32 p.m. Motion passed unanimously.