

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
NOVEMBER 10, 2021

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Ray motioned, seconded by Maffei, to adopt the minutes as presented for the September 8, 2021 regular meeting. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:19 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR 1ST QUARTER ENDED SEPTEMBER 30, 2021

For the quarter ended September 30, 2021, the District earned \$707 in interest for the monies held with the County of Napa.

DISCUSSION AND POSSIBLE ACTION TO TRANSFER FUNDS FROM DISTRICT'S GENERAL FUND TO ACCOUNT 51605 OTHER POST EMPLOYMENT BENEFITS (OPEB) TO MITIGATE THE DISTRICT'S OTHER POST EMPLOYEMENT BENEFITS LIABILITY

Cramer motioned, seconded by Ray, to transfer \$300,000 from the Napa County Mosquito and Disease Control District General Fund to account 51605 Other Post-Employment Benefits. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine **Noes: -0-** **Absent: -0-** **Abstain: -0-**

DISCUSSION AND POSSIBLE ACTION TO ADD ADDITIONAL FUNDS TO THE DISTRICT'S PRE-FUNDING OPEB RESERVE ACCOUNT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)

Ray motioned, seconded by Maffei, to add \$300,000 to the District's Pre-Funding OPEB Reserve account with PARS. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine **Noes: -0-** **Absent: -0-** **Abstain: -0-**

APPROVE PAYMENT OF BILLS FOR OCTOBER 2021

Maffei motioned, seconded by Cabral, to approve the bills as paid for October 2021. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 90 REGARDING REAUTHORIZING REMOTE TELECONFERENCE MEETINGS

Ray motioned, seconded by Cramer, to adopt Resolution No. 90 to meet via teleconference for the December 2021 meeting. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES.

DISCUSSION AND POSSIBLE ACTION TO TRANSFER FUNDS FROM DISTRICT'S GENERAL FUND TO ACCOUNT 51600 RETIREMENT TO MITIGATE THE DISTRICT'S UNFUNDED PENSION LIABILITY

Maffei motioned, seconded by Cabral, to transfer \$1,350,000 from the Napa County Mosquito Abatement District General Fund to account 51600 Retirement. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

DISCUSSION AND POSSIBLE ACTION TO ADD ADDITIONAL FUNDS TO THE DISTRICT'S PRE-FUNDING PENSION RESERVE ACCOUNT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)

Ray motioned, seconded by Maffei, to add \$1,350,000 to the District's Pre-Funding Pension Reserve account with PARS. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

REVIEW AND TAKE ACTION ON THE COOPERATIVE AGREEMENT BETWEEN THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES

Cramer motioned, seconded by Ray to move forward with the District's 2022 Cooperative Agreement. Motioned passed unanimously.

QUARTERLY INVESTMENT REPORT FOR 1ST QUARTER ENDED SEPTEMBER 30, 2021

For the quarter ended September 30, 2021, the District earned \$4,387 in interest for the monies held with the County of Napa. The CalPERS OPEB account earned \$14,684 in interest for the quarter ended September 30, 2021. Funds held with PARS earned negative interest of -\$5,277. The VCJPA Member Contingency Fund did not have interest posted at the time of this report. No action required.

DISCUSS TRUSTEE ITEMS

- Board Members Ray, Valentine, Cramer and Maffei have all submitted their re-application to their respective appointing entities. Member Cabral had not heard from the County of Napa in regards to his possible reappointment.
- Board Members were reminded to complete their AB1234 and/or AB1825 required trainings.

MANAGER'S REPORT

- The District completed 18 service calls for the month of October.
- The Manager spoke on AB55 telecommuting rights, AB1400 guaranteed health care for California (CalCare) and, SB335 workers compensation and the time for employers to gather information being reduced to 30-45 days. All Bills are currently in progress.

APPROVE PAYMENT OF BILLS FOR OCTOBER 2021

Cramer motioned, seconded by Ray, to approve the bills as paid. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 255 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Cabral motioned, seconded by Maffei, to adopt Resolution No. 255 to meet via teleconference for the December 2021 meeting. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Cabral to adjourn the meeting at 7:48 p.m. Motion passed unanimously.