

**REGULAR MEETING MINUTES
JANUARY 14, 2026**

**NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND NAPA COUNTY MOSQUITO AND
DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

Acting President Frank Cabral called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. at the District Office at 15 Melvin Road, American Canyon, California

Members Present: Cabral, Cramer, Gorman, Maffei
Members Excused: Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Cramer, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Gorman, to adopt the minutes as presented for the Special Meeting of December 10, 2025, held at 5:45 p.m. Motion passed unanimously.

Cabral motioned, seconded by Gorman, to adopt the minutes as presented for the Special Meeting of December 10, 2025, held at 8:19 p.m. Motion passed unanimously.

PUBLIC COMMENTS

None.

REVIEW CORRESPONDENCE

None.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND
DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by Acting President Cabral at 7:04 p.m.

Members Present: Cabral, Cramer, Gorman, Maffei
Members Excused: Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

APPROVE BILLS AS PAID FOR DECEMBER 2025

Cramer motioned, seconded by Gorman, to approve the bills as paid in December 2025. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA
COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

REVIEW AND TAKE ACTION TO ACCEPT THE DISTRICT'S BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2025

Cramer motioned, seconded by Maffei to accept the District's financial audit and management report as audited by Brown Armstrong Accountancy Corporation for fiscal year ended June 30, 2025. Motion passed unanimously.

REVIEW AND POSSIBLE ACTION REGARDING BUDGET TRANSFER(S) AMENDING THE DISTRICT'S CURRENT BUDGET

Gorman motioned, seconded by Cramer to approve transferring \$20,000 from Appropriations for Contingencies to account line 52500 Maintenance – Equipment to cover unexpected expenses for equipment repair.

Ayes: Cabral, Cramer, Gorman, Maffei

Noes: -0-

Absent: Valentine

Abstain: -0-

REPORT AND DISCUSSION FROM DISTRICT'S ADVERTISING ADHOC COMMITTEE

The district manager presented an analysis of multiple advertising agencies, including their scope of services and cost structures. The following follow-up items were requested by members of the Board for inclusion on the agenda of the next regular meeting:

- Contract with UpValley Magazine
- Contract with HJ Digital
- Detailed website support costs from HJ Digital
- The appropriate account to expense web support costs

UPDATE AND DISCUSSION ON DISTRICT PROPERTY AT 3657 BROADWAY, AMERICAN

No updates to report.

DISCUSS TRUSTEE ITEMS

None.

MANAGER'S REPORT

- The District completed 5 service calls in December 2025
- The District office received 6.5 inches of rain. Field staff is busy inspecting potential mosquito breeding areas throughout the county.
- A recent field staff hire successfully passed both CDPH Vector Control Technician tests A and B. Tests C and D will be taken in May 2026.
- Samer Elkashef, PhD with Central Life Sciences will be onsite to review and assist the District's with its Invasive Aedes Plan.

APPROVE BILLS AS PAID FOR DECEMBER 2025

Gorman motioned, seconded by Maffei, to approve the bills as paid in December 2025. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cramer motioned, seconded by Gorman, to adjourn the meeting at 8:35 p.m. Motion passed unanimously.