

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 9, 2022

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Ray, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Cramer, to approve the minutes as presented. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:04 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2021

For the quarter ended December 31, 2021, the District earned \$878 dollars in interest for the monies held with the County of Napa. No action required.

REVIEW AND DISCUSSION OF QUARTER ENDED DECEMBER 31, 2021 STATEMENT OF REVENUES AND EXPENSES

No action taken.

REVIEW AND TAKE ACTION ON EXPENSES PAID FOR JANUARY 2022

Ray motioned, seconded by Maffei to approve the bills as paid in January 2022. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 94 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Cramer motioned, seconded by Ray, to adopt Resolution No. 94 to meet via teleconference for the March 2022 meeting. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES.

REVIEW AND TAKE ACTION ON DISTRICT'S AUDIT AND MANAGEMENT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2021

Maffei motioned, seconded by Cabral to accept the District's financial audit and management report as reported by Brown Armstrong Accountancy Corporation. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION TO CREATE A FINANCE AD HOC COMMITTEE TO ADDRESS THE DISTRICT'S ANNUAL BUDGET AND ACTUARIAL REPORTING

Cabral motioned, seconded by Maffei to create a finance ad hoc committee consisting of board members Christopher Ray, Brian Cramer, and District Manager Wesley Maffei. Motion passed unanimously.

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2020

- District earned \$4,166 in interest for the monies held with the County of Napa.
 - CalPERS CERBT account earned \$153,602 for the quarter ending December 31, 2021.
 - Public Agency Retirement Services account earned \$14,432 for the quarter ended December 31, 2021.
- No action required.

REVIEW AND DISCUSSION OF QUARTER ENDED DECEMBER 31, 2021 STATEMENT OF REVENUES AND EXPENSES

No action taken.

DISCUSS TRUSTEE ITEMS None.

MANAGER'S REPORT

- The District completed 2 service calls for the month of January.
- Legislative activity expected soon.
- The Manager continues to work on District's PEIR update, expects provide it to the advising attorney for review in the next weeks. A draft document is expected in April 2022.

REVIEW AND TAKE ACTION ON EXPENSES PAID FOR JANUARY 2022

Maffei motioned, seconded by Cramer to approve the bills as paid in January 2022. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 259 REGARDING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS

Ray motioned, seconded by Maffei, to adopt Resolution No. 259 to meet via teleconference for the January 2022 meeting. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Maffei to adjourn the meeting at 7:46 p.m. Motion passed unanimously.