

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 13, 2019

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

Members Present: Cabral, Carbone, Cramer, Dorman, Maffei, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ADOPTION OF AGENDA

Dorman motioned, seconded by Cramer, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

- Maffei motioned, seconded by Cabral, to adopt the minutes as presented for the December 2018 meetings. Members Carbone and Dorman abstained. Motion passed unanimously.
- Cabral motioned, seconded by Carbone, to adopt the minutes as presented for the January 2019 meeting. Members Cramer and Dorman abstained. Motion passed unanimously.

PUBLIC COMMENTS

Chris Ray, resident of the Town of Yountville, presented himself and noted that he would soon be the representative for the Town of Yountville on the District's Board of Trustees.

REVIEW CORRESPONDENCE

None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:05 p.m.

Members Present: Cabral, Carbone, Cramer, Dorman, Maffei, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2018

For the quarter ended December 31, 2018, the District earned \$3,213 in interest for the monies held with the County of Napa. No action required.

APPROVE PAYMENT OF BILLS FOR JANUARY 2019

Maffei motioned, seconded by Cabral, to approve the bills as paid in January 2019. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

DISCUSSION AND POSSIBLE ACTION TO CREATE A FINANCE AD HOC COMMITTEE TO ADDRESS THE DISTRICT'S ANNUAL BUDGET AND ACTUARIAL REPORTING

Cabral motioned, seconded by Dorman, to create a finance ad hoc committee consisting of the District Manager, Wesley Maffei and Board Members Valentine and Cramer; Member Maffei is an alternate ad hoc member. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON MACLEOD WATTS ACTUARIAL SERVICES AGREEMENT

Dorman motioned, seconded by Cramer, to approve the contract with MacLeod Watts and the Manager's recommendation of Option 3B of the contract. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED LEGISLATIVE ADVOCACY POLICY

Agenda item has been tabled to next regularly scheduled board meeting.

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2018

For the quarter ended December 31, 2018, the District earned \$8,861 in interest for the monies held with the County of Napa. The VCJPA Member Contingency Fund earned interest of \$4,656 and the Property Contingency Fund interest of \$11,302.

The CalPERS CERBT account earned negative interest of \$208,199 for the quarter ending December 31, 2018. No action required.

DISCUSS TRUSTEE ITEMS

- Annual Conflict of Interest Form 700 due soon from Board and Board staff.
- Member Maffei is looking to schedule another presentation by the District Manager at a future City Council meeting.

MANAGER'S REPORT

- The District completed 2 service calls for the month of January. The District has seen an early emergence of the Summer Saltmarsh Mosquito.
- First budget under new government has been presented and has significant expenditures.
- The District Manager has been busy with the WRMP meetings. Next meeting is scheduled for March 21, 2019.
- The District Manager is looking into advertising on shopping carts in Safeway supermarkets in Napa County.

APPROVE PAYMENT OF BILLS FOR JANUARY 2019

Cabral motioned, seconded by Maffei, to approve the bills as paid in January 2019. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Dorman to adjourn the meeting at 8:41 p.m. Motion passed unanimously.