

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
MARCH 11, 2020

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ADOPTION OF AGENDA

Cabral motioned, seconded by Cramer, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cramer motioned, seconded by Cabral, to approve the minutes as presented. Members Ray and Valentine abstained. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:02 p.m.

Members Present: Cabral, Cramer, Maffei, Ray, Valentine

Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

REVIEW AND TAKE ACTION ON RESOLUTION NO. 78 DIRECTING THE PREPARATION OF THE BENEFIT ASSESSMENT ENGINEER'S REPORT FOR FISCAL YEAR 2020/2021

Cabral motioned, seconded by Ray, to approve resolution no. 78 directing the preparation of the Benefit Assessment Engineer's Report for fiscal year 2020/2021. Motion passed unanimously.

Ayes: Cabral, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

APPROVE PAYMENT OF BILLS

Ray motioned, seconded by Maffei, to approve the bills as paid in February 2020. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW AND TAKE ACTION ON DISTRICT'S AUDIT AND MANAGEMENT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2020

Cramer motioned, seconded by Ray to approve the audit and management report for fiscal year ended June 30, 2020. Motion passed unanimously.

Ayes: Cabral, Carbone, Cramer, Maffei, Ray, Valentine Noes: -0- Absent: -0- Abstain: -0-

DISCUSSION AND POSSIBLE ACTION ON AD HOC FINANCE COMMITTEE'S
RECOMMENDATION TO TRANSFER OPEB FUND WITH CALPERS TO PUBLIC AGENCY
RETIREMENT SERVICES (PARS)

Ray motioned, seconded by Maffei to approve the transfer of the District's OPEB Fund account and its holdings from CalPERS and establish a new OPEB Fund account with Public Agency Retirement Services.

DISCUSS TRUSTEE ITEMS

Presentations at city council meetings have been postponed until further notice.

MANAGER'S REPORT

- The District completed 6 service calls for the month of February. District technicians have been working on catch basin activities.
- The District's ads in the Napa Valley Register (and affiliated newspapers) will begin to appear soon. This year's ads will have two different alternating ads and the Sunday paper will include a banner on the first fold.
- The District has been holding daily morning meetings at which the manager distributes handouts regarding COVID-19 and keeping healthy. District manager is working on a COVID-19 action plan of emergency.
- The Manager is creating a database for the different organisms found at Fagan Marsh.
- An unsuccessful drone treatment was attempted with Leading Edge Aerial Technologies; further attempts may be scheduled for a later date once issues have been resolved.

APPROVE PAYMENT OF BILLS

Maffei motioned, seconded by Ray, to approve the bills as paid in February 2020. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Ray to adjourn the meeting at 7:54 p.m. Motion passed unanimously.