

**REGULAR MEETING MINUTES  
SEPTEMBER 10, 2025**

**NAPA COUNTY MOSQUITO ABATEMENT DISTRICT AND NAPA COUNTY MOSQUITO AND  
DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California.

**Members Present:** Cabral, Gorman, Maffei, Valentine

**Members Excused:** Cramer

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Gorman motioned, seconded by Maffei, to approve the minutes as presented for the July 9, 2025, regular meeting. Motion passed unanimously. Member Cramer abstained.

PUBLIC COMMENTS None

REVIEW CORRESPONDENCE

District Manager read a letter lauding new technicians Brian Sage, Erich Toensmeyer, and Assistant Manager Alicia Hinojoza, for the positive interactions on a yellow jacket service call.

District Manager reviewed the California Special District magazine noting articles on Santa Clara Valley Water District's methods of protecting resilient species, and artificial intelligence (ai) adoption and legal risks.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND  
DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 7:15 p.m.

**Members Present:** Cabral, Gorman, Maffei, Valentine

**Members Excused:** Cramer

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDED JUNE 30, 2025

For the quarter ended June 30, 2025 the District earned \$7,437 in interest for the monies held with the County of Napa. No action taken

REVIEW 4<sup>TH</sup> QUARTER 2025 STATEMENT OF REVENUES AND EXPENSES

No action taken.

APPROVE INVOICES AS PAID FOR JUNE 2025

Cabral motioned, seconded by Gorman to approve the bills as paid in June 2025. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR JULY 2025

Gorman motioned, seconded by Maffei to approve the bills as paid in July 2025. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR AUGUST 2025

Gorman motioned, seconded by Cabral to approve the bills as paid in August 2025. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

DISCUSSION AND POSSIBLE ACTION ON ANNUAL NAPA COUNTY AGREEMENT FOR COLLECTION OF SPECIAL TAXES, FEES AND ASSESSMENTS

Maffei motioned, seconded by Cabral to authorize District Manager to sign the current agreement with the Napa County Auditor-Controller for the collection of special taxes, fees and assessments, and the reimbursement of related administrative costs. Motion passed unanimously.

**Ayes: Cabral, Gorman, Maffei, Valentine**

**Noes: -0- Absent: Cramer Abstain: -0-**

DISCUSSION AND POSSIBLE ACTION TO CREATE AN AD HOC COMMITTEE TO EXPLORE EFFECTIVE ADVERTISING OPPORTUNITIES

Maffei motioned, seconded by Cabral to create an ad hoc committee to address the district's advertising; committee to consist of Board Members Cabral and Gorman and District Manager Wesley Maffei. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON ACQUIRING SMS SERVICES WITH ASCENDANT

Gorman motioned, seconded by Cabral to move forward with contract with Ascendent for public outreach via Short Message Service (SMS) messaging. Motion passed unanimously.

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING JUNE 30, 2025

- District earned \$10,121 in interest for the monies held with the County of Napa
- Public Agency Retirement Services accounts earned interest of \$121,718
- CalPERS CERBT account earned interest of \$203,441
- VCJPA Member Contingency Fund earned interest of \$25,127

No action taken.

REVIEW 4<sup>TH</sup> QUARTER 2025 STATEMENT OF REVENUES AND EXPENSES

No action taken.

DISCUSS TRUSTEE ITEMS

- Member Cabral shared 2 newspaper articles from the Napa Valley Register on invasive mosquitoes and dengue fever. Article clippings were left with district manager for archiving purposes.

MANAGER'S REPORT

- The district completed 108 service calls for the month of July, and 132 for August.
- All vector districts are experiencing heavy service call load for yellow jackets.
- Clearing continues at 3657 Broadway and the manager is looking into possible permits for demolition of the existing barn and makeshift storage structure.

- The district just had its 100-year anniversary.
- The newly resurfaced district parking lot will be striped in about a week; additionally, roof and gutter repair will be needed at the district.

APPROVE INVOICES AS PAID FOR JUNE 2025

Cabral motioned, seconded by Maffei to approve the bills as paid in June 2025. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR JULY 2025

Gorman motioned, seconded by Cabral to approve the bills as paid in July 2025. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR AUGUST 2025

Gorman motioned, seconded by Maffei to approve the bills as paid in August 2025. Motion passed unanimously.

ADJOURNMENT OF MEETING

Gorman motioned, seconded by Cramer to adjourn the meeting at 7:54 p.m. Motion passed unanimously.