

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
DECEMBER 13, 2023

President Valentine called the Special Meeting of the Board of Trustees to order at 8:06 p.m. at the District Office at 15 Melvin Road, American Canyon, California

Members Present: Cabral, Cramer, Gorman, Maffei, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Cramer motioned, seconded by Gorman, to adopt the agenda as amended. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cabral, to adopt the minutes with the following corrections:

- *The Napa County Mosquito and Disease Control District Board of Trustees:* The meeting was called to order by President Valentine at 7:04 p.m
- *The Napa County Mosquito Abatement District Board of Trustees:* Remove the negative character in Agenda Item 9, line 4

Motion passed unanimously.

ELECTION OF OFFICERS FOR 2024

Cabral motioned, seconded by Cramer to elect the following officers for 2024:

President: Shelby Valentine Acting President: Frank Cabral
Secretary: Brian Cramer Acting Secretary: Deborah Maffei

Motion passed unanimously.

APPROVE BOARD MEETING SCHEDULE FOR 2024

Cramer motioned, seconded by Maffei to approve the 2024 board meeting calendar as presented. Motion passed unanimously.

PUBLIC COMMENTS

None.

REVIEW CORRESPONDENCE

None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 9:15 p.m.

Members Present: Cabral, Cramer, Gorman, Maffei, Valentine
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ELECTION OF OFFICERS FOR 2024

Maffei motioned, seconded by Cabral to elect the following officers for 2024:

President: Shelby Valentine

Acting President: Frank Cabral

Secretary: Brian Cramer

Acting Secretary: Deborah Maffei

Motion passed unanimously.

APPROVE BOARD MEETING SCHEDULE FOR 2024

Maffei motioned, seconded by Cabral to approve the 2024 board meeting calendar as presented. Motion passed unanimously.

APPROVE BILLS AS PAID FOR NOVEMBER 2023

Cabral motioned, seconded by Maffei, to approve the bills as paid in November 2023 with the following correction:

- Correct line 18: winch anchor \$496, Milwaukee cordless wrench \$179

Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW AND DISCUSSION OF DISTRICT'S DRAFT INVASIVE AEDES MANAGEMENT PLAN

No action taken, Board requests to bring back plan for further review at a later date.

DISCUSSION AND POSSIBLE ACTION REGARDING COVID SUPPLEMENTAL PAID SICK LEAVE

Maffei motioned, seconded by Cramer, to allocate 80 hours of COVID paid leave time to all staff for the period through December 31, 2024. Unused COVID paid leave time will not carry over to the new calendar year. Motion passed unanimously.

DISCUSS TRUSTEE ITEMS

-None.

MANAGER'S REPORT

-The District completed 10 service calls. Technicians are out in the field looking at all water bodies for possible breeding.

-Two new technicians have passed a portion of the required Field Technician exams. They are now available to work independently in the field with some limitations. They will continue to study on their own time until all four parts have been successfully passed.

- Solano County Mosquito District has found a new manager and neighboring district, Marin-Sonoma Mosquito Abatement District is opening its requisition to fill the Management position vacating next year. Those two changes leave only Napa County Mosquito Abatement District manager, Wesley Maffei, and one other individual as the longest tenured persons with the most historical mosquito knowledge in the state.

APPROVE BILLS AS PAID FOR NOVEMBER 2023

Gorman motioned, seconded by Cabral, to approve the bills as paid in November 2023. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cramer motioned, seconded by Cabral to adjourn the meeting at 9:04 p.m. Motion passed unanimously.